



**CITY OF JEFFERSONTOWN
THE JEFFERSONIAN**

**THE JEFFERSONIAN
10617 TAYLORSVILLE ROAD • JEFFERSONTOWN, KY 40299**

KENTUCKY ROOM RENTER REQUEST FORM

PLEASE RETURN FORM 2 WEEKS PRIOR TO RENTAL DATE

Rental Date: _____ Room: _____

Renter Name: _____ Renter Phone: _____

ITEM	QUANTITY AVAILABLE	RENTAL FEE	QUANTITY REQUESTED
Tables - 5' rounds	10	No Charge	
Tables - 8' rectangle	10	No Charge	
Tables - Bistro 32" x 42"	4	No Charge	
Chairs	75	No Charge	
Lattice - 7' tall bi-fold	1	No Charge	
Stage Units - 6' x 8'	2	No Charge	
Table and Chair Setup	-	\$100.00	Yes / No
Screen and Projector	1	\$50.00	Yes / No
Wired Microphone	1	\$50.00	Yes / No
4 Channel Mixer	1	\$75.00	Yes / No

Return to:
Jeffersontown City Hall
10416 Watterson Trail
Jeffersontown, KY 40299
Attn: Deborah Schneider
(502) 267-8333